

**CALIFORNIA REFLECTIONS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
AUGUST 7, 2023**

MINUTES

Upon due notice received and had, the Board of Directors of the California Reflections Community Association held a Board meeting via zoom on August 7, 2023. The Board meeting was called to order at 6:00 p.m.

DIRECTORS PRESENT

Jay Loyola, President – Via Zoom

Ravi Singh, Vice President

Wyatt Fleming, Secretary

Lisa Sperou, Treasurer

Susan Richeson, Director

DIRECTORS ABSENT

None

ALSO ATTENDING

Kristie Vander Meulen, Common Interests, Inc.

ADMINISTRATIVE MATTERS

The Board reviewed the regular meeting minutes and executive session minutes for the meeting of July 13, 2023 as presented. A motion was made by Ravi Singh and seconded by Jay Loyola to approve the Board meeting minutes as presented. The motion passed unanimously.

The Board of Directors reviewed the July 13, 2023 action items. No further action was needed.

The Board reviewed the violation log, violation letters sent to homeowners and responses provided from some homeowners. The Board agreed that they would like management to move forward with the next violation letter for each home remaining in non-

compliance. The Board also agreed that they would like to continue to address any fines or fine and hearings on a case-by-case basis, understanding that some residents may be facing hardships. Fine and hearings were discussed in executive session.

The Board of Directors reviewed a homeowner's request for the HOA to assist in getting their neighbors to trim their trees in two adjoining backyards. The homeowner reported that these trees are causing damage to her property and allowing rodents to enter onto her roof. The Board had already previously sent a letter to the homeowners in question, however, the Board agreed to send a second notice to both homes needing to trim their trees.

The Board of Directors reviewed a request from a homeowner on Santa Clara who is requesting the slope behind their home be trimmed back. The Board requested management contact the homeowner to obtain an exact location and photos if possible. The Board agreed that if the area were the HOA responsibility, then they would have the area trimmed back.

The Board of Directors reviewed the proposed August newsletter. The Board agreed to send the newsletter to the membership with the correction of the spelling of Board member Wyatt's name.

The Board of Directors reviewed the patrol activity report. The Board suggested that management add the safe list information for Patrol One in the next newsletter.

The Board discussed the upcoming Quickel Paving asphalt repairs and street slurry. Susan Richeson expressed the importance of getting the repairs scheduled so the street slurry can be completed before the rainy season. The Board agreed they would like to get the original repairs on the schedule and then approve the additional supplemental repairs at the September meeting to be added onto the original scope of work. Management was directed to contact Quickel Paving to get the work on schedule.

FINANCIAL

The Board of Directors reviewed the financial statements for the period ending May 31, 2023. A motion was made by Lisa Sperou and seconded by Jay Loyola to approve the May 31, 2023 financial statements, subject to audit. The motion passed unanimously.

The Board of Directors reviewed the financial statements for the period ending June 30, 2023. A motion was made by Lisa Sperou and seconded by Jay Loyola to approve the June 30, 2023 financial statements, subject to audit. The motion passed unanimously.

The Board of Directors reviewed the financial statements for the period ending July 31, 2023. A motion was made by Lisa Sperou and seconded by Jay Loyola to approve the July 31, 2023 financial statements, subject to audit. The motion passed unanimously.

Lisa Sperou noted that the checks that were lost in April and voided in June were posted on some line items in a confusing manner and inquired if the accounting department can show the monthly expenses in each month to simplify the statements.

NEW BUSINESS

The Board of Directors discussed updating the community website. Wyatt Fleming said he was working on making the website more user friendly and that he would be contacting management for HOA documents.

SCHEDULE NEXT MEETING

The next board meeting is scheduled to be held on Tuesday, September 5, 2023, via zoom and in person. The meeting will be called to order at 6:00 p.m. The date change is due to the Labor Day holiday.

ADJOURNMENT

There being no further business to come before the Board at this time and upon a motion moved and seconded, the meeting was adjourned at 7:00 p.m.

ATTEST

DIRECTOR